

RIVERSIDE TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 11, 2018

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, January 11, 2018 at 7:00 p.m., in the Elementary Cafeteria.

Present were: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts, J. Lennon and R. Ehrich

Absent were: None

Mrs. Graf led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 8, 2018 and posted at the Riverside Town Hall.

CORRESPONDENCE

NJSBA School Board Notes dated December 15, 2017

Letter from American Legion-Auxillary Unit 146 dated December 14, 2017

Thank-you card from Debra Czarzasty dated 12/21/17

On the motion by Mrs. Graf, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

STUDENT GOVERNMENT

Jada Karp reported that student council held their first locker and door decorating contest the week of December 15, 2017 and the ugly sweater contest on December 19, 2017. On January 10, 2018 16 student council members attended the NJASC Winter Conference. Three student government officers taught a class on how they run their month of kindness and the other student government members attended classes to get new ideas for the school. Student Government is planning spirit week and looking forward to warmer weather.

GOOD NEWS

Mrs. Milch reported the BCIP JIF State of the Fund Dinner: Members of the Safety Committee , Jodi Lennon, Robin Ehrich, Michael Mongon, Debbie Gatti, Mary Jo Horton, Karen Boehmer and Bob DeCamp and Claims Coordinator Janis Conard attended the BURLINGTON COUNTY INSURANCE POOL. JOINT INSURANCE FUND State of the Fund dinner where the Riverside Township Board of Education was rewarded \$4,500 as follows: \$2,500 for Elite II Safety Incentive reward, \$1,500 for Financial Performance Award for Maintaining a 10-Year Average Loss Ratio below 50% and \$500 for maintaining a current Loss Ratio 50-90%. This is a direct reflection of providing a safe and healthful environment for our schools. We are rewarded for managing our risk and this usually results in lower premiums. The final fall sports honor has been announced: Senior Patrick Tillinghast has been named to the First Team All County, All Academic Football Team. Congratulations to Patrick and thank you to all of those who help to make this a safe and

healthy environment for the students and staff. Mr. Mongon also acknowledged the job well done by maintenance staff to get the building opened for school.

STUDENTS OF THE MONTH

Mr. Shumway, Mr. Mongon and Mr. Pae introduced the following students of the month:
Elementary-Christopher Lopes, 3rd grade; Dalcin Lopez-Paz, 4th grade; Carey Drissel, 5th grade
Middle School- Emma McGee, 6th grade, Terrell Munford, 7th grade; Mikayla Szymanski, 8th grade.
High School-Christopher Coon, 9th grade; Larissa Combs (not present), 10th grade; Zachary Coley, 11th grade; Christopher Sprankle, 12th grade.

APPROVAL OF MINUTES

On the motion by Mr, D'Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Full Board Workshop Meeting and Regular Board Meeting held on December 14, 2017.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

APPROVAL OF FINANCIAL REPORTS

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (November 30, 2017), the Treasurer's Report (November 30, 2017), the Cafeteria Financial Report (November 30, 2017), the Student Activity Financial Report (November 30, 2017), Athletic Council (November 30, 2017) and the Budget Status Report (November 30, 2017), as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

APPROVAL OF BILLS

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of January 2018 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

BUSINESS & FINANCIAL

Transfers

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore**,

BUSINESS & FINANCIAL (continued)

Be It Resolved, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-291-270-00	10-000-100-56X-00	\$ 8,230.00
11-000-291-270-00	11-000-100-565-04	\$101,816.00

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

Fire Drill and Security Report

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the December Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

Statement of Assurance

On the motion by Mr. Holak, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Statement of Assurance - Reporting of Paraprofessional Staff - 2017-2018 school year, to be submitted to the Executive County Superintendent, as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

PERSONNEL

Staff Development

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2017-2018 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

PERSONNEL (continued)

Substitute Rate

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a rate of \$100 per day for **Scott Sheppard**, the substitute serving on a daily basis as MS Math Teacher, replacing **Mary Steinhauer**, beginning, January 23, 2018 – March 29, 2018.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

Substitute Rate

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves a rate of \$100 per day for **Joseph Carroll**, the substitute serving on a daily basis as HS Language Arts Teacher, replacing **Alison Varga**, beginning, December 15, 2017 – February 15, 2018.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

Termination

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby terminates **Kimberly Pulley’s** contract as Instructional Ambulatory Aide for the 2017-18 school year, effective December 15, 2017.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

Salary Adjustment

On the motion by Mr. Holak, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for **Caitlin McHugh**, Elementary School 3rd Grade Teacher, from \$59,350 (Step 3 BA) to \$60,350 (Step 3 BA+15), for the 2017-18 school year.

VOTE-Aye: R. Bienkowski, J. D’Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

Family Leave

On the motion by Mr. D’Agostino, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave request for the employee listed below for the period indicated:

PERSONNEL (continued)

<u>Employee</u>	<u>Position</u>	<u>Date</u>
Jessica Bruton	ES Basic Skills Instructional Aide	February 12, 2018-February 23, 2018

VOTE-Aye: R. Bienkowski, J. D'Agostino, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

School Safety Specialist

On the motion by Mr. D'Agostino, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the appointment of **Robin A. Ehrich** as the Riverside Township School District School Safety Specialist for the 2017-2018 school year.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Provisional Teacher Stipend

On the motion by Mr. D'Agostino, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Provisional Teacher mentoring stipend for **Tara Stellwag** in the amount of \$550.00.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Senior Trip Chaperone

On the motion by Mr. D'Agostino, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Amanda Jackamonis** as an additional chaperone for the senior trip to Florida (April 23 – April 27, 2018).

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

Volunteer Coach

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Mrs. Barbara Ann Milch** as a volunteer swim coach for the 2018 winter season.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts
Nay: 0
Carried

PERSONNEL (continued)

New Substitute Rate

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the substitute rate for Cafeteria Aide/Crossing Guards to \$8.60 per hour, effective as of January 1, 2018, to align with NJ Minimum Wage.

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

Practicum Teacher

On the motion by Mr. Holak, seconded by Mr. Potts, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the placement of the following college student in the practicum assignment as listed, during the **2017-2018** school year.

<u>Student</u>	<u>College</u>	<u>Placement</u>	<u>Dates</u>
Alexis D’Amico	Misericordia University	Lisa Cesare – Speech Specialist	Jan 12, 2018 - May18, 2018 (15 Hrs)

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

STUDENTS

Out of District Placements

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2017-2018 school year as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
320039	B.C.S.S.S.D. (Elementary Campus)	\$38,474.00
290122	Twin Hills Elementary, Willingboro	14,767.00 (homeless)
270189	Twin Hills Elementary, Willingboro	14,767.00 (homeless)
320023	B.C.S.S.S.D. (Add 1:1 Aide effective 12/15/17)	37,900.00
290133	B.C.S.S.S.D. (Elementary Campus)	41,963.00
211166	YCS-Fort Lee Educational Center (change in placement)	62,663.11+\$40,241.78-1:1 Aide

VOTE-Aye: R. Bienkowski, J. D’Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

Field Trips

On the motion by Mr. D’Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2017-2018 school year, as attached.

STUDENTS (continued)

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

Fundraisers

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2017-2018 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

PROGRAM

Curriculum

On the motion by Mrs. Pinho, seconded by Mr. Holak, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the High School Physics Curriculum, aligned to the New Jersey Student Learning Standards, as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: T. McElroy
Carried

Program of Studies

On the motion by Mrs. Pinho, seconded by Mr. Holak, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Riverside High School Program of Studies for the 2018-19 school year, as presented.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

FACILITIES

Facility Use

On the motion by Mr. Potts, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2017-2018 school year, as attached.

VOTE-Aye: R. Bienkowski, J. D'Agostino, R. Gonteski, D. Graf, M. Holak, T. McElroy, J. Mongon,
S. Parker, M. Pinho, D. Potts

Nay: 0
Carried

COMMITTEE REPORTS

PERSONNEL & EMPLOYEE RELATIONS – No Report

FINANCE & INSURANCE – No Report

BUILDINGS & GROUNDS – Mr. D’Agostino backed up Mr. Mongon’s comment about the maintenance staff getting the building opened for school.

ATHLETICS – No Report

CURRICULUM – No Report

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT – No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS – No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE – Mrs. Gonteski stated that Delanco held their Re-Organization meeting the 1st week of January and a new President was elected, his name is Harry Litwak.

Acknowledgement of Visitors-there were no visitors

ADJOURNMENT

On the motion by Mr. Potts, seconded by Dr. Parker, and carried unanimously, the meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Jodi Lennon
Board Secretary